**Vacancy**

**JOB TITLE:** Personal Care Assistant

**SALARY:** £17,004.00 – 18,310.50 (pro rata)

**HOURS:** 16 hours per week - 4 days per week (10:30 -14:30)

 Tuesday, Wednesday, Thursday, Friday

**JOB LOCATION:** Kirkby

Activate are seeking to recruit a part time personal care assistants to provide personal care to students who have learning difficulties, language needs and/or disabilities and to understand and meet individual students personal care needs and to keep them safe. Role will also involve feeding of students including peg/pump feeding. You will be required, assist service users with moving and handling, aiding in the use of wheelchairs, hoists and walking frames.

The Ideal candidate will have had previous experience of working with young adults with learning & physical disabilities providing all aspects of personal care.

**Organisation Summary**

individuals who have a disability, those at risk of disengaging with education or those no longer in education, employment or training. We are a high quality specialist provider of further education programmes in Knowsley.

Our further education programmes for 19-25 year olds with learning difficulties and or disabilities are entirely person centred. We offer a personalised curriculum for each student on program.

Our aim as an organisation is to provide ground breaking education programmes which help young people with disabilities to develop skills in order to build confidence, develop employment skills and encourage independence within the local community.

Due to the nature of work the above post is exempt from the provisions of the Rehabilitation of Offenders Act and appointment will only be confirmed if a satisfactory Enhanced Disclosure is obtained from the Disclosure & Barring Service (DBS)

We are committed to safeguarding and promoting the welfare of young people and expects all staff to share this commitment.

Full Job Description, Application Form, Diversity Monitoring Form and Privacy Policy can be downloaded from our website http://www.activateces.org.uk/contact-vacancies.php. Completed application to be submitted before closing date of **10/09/2021**

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**Main purpose of this job**

To work as part of a team of staff across college providing personal care for our students within the college whilst enthusiastically encouraging them to develop their independence and living skills.

Our students have a range of learning difficulties from profound and multiple learning difficulties to physical and sensory impairments. Due to the complex needs the learners may have a high level of personal care and clinical needs which need to be met sensitively and professionally in line with rigorous policies, procedures.

**Summary of duties and responsibilities:**

1. Carry out the care requirements for each student as directed on their individual care and support plan.
2. Providing intimate personal care
3. Feeding of students including peg/pump feeding
4. Toileting
5. Moving and handling – use of hoist

**Personal Care Assistant Person Specification**

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Knowledge** |  |  |
| Knowledge of working in a SEN environment |  | X |
| Knowledge of risk assessing and incident reporting |  | X |
| Knowledge of communication strategies for non-verbal learners | X |  |
|  |  |  |
| **Skills and Abilities** |  |  |
| Motivated and inspired by young people | X |  |
| Excellent time management  | X |  |
| Experience / awareness of Person Centred Thinking and its application to support learners | X |  |
| Able to listen and act on instructions | X |  |
| Ability to prioritise and organise day to day workload | X |  |
| Ability and commitment to work as part of a supportive and cohesive team | X |  |
|  |  |  |
| **Experience** |  |  |
| Working with young people with LDD | X |  |
| Working with young people with challenging behaviour | X |  |
|  |  |  |
| **Personal Qualities** |  |  |
| Ability to remain calm under pressure in order to maintain low arousal approach and environment for students | X |  |
| Good time keeping | X |  |
| Flexible approach to work | X |  |
|  |  |  |
| **Physical and Mental requirements** |  |  |
| Regular requirements to move and handle service users, who have a range of physical abilities, in a variety of settings | X |  |
| The ability to meet the physical demands of the post which requires substantial walking, standing, lifting, bending, working on the floor, twisting and pushing wheelchair users around the Trust premises and within the community | X |  |
| Regular requirement to support service users with challenging behaviour | X |  |